



Enid Lights Up The Plains - Vendor Form

November 27, 2015 • 4:30 - 7:30 pm

This is the 22nd Annual Enid Lights Up the Plains, when thousands of people come downtown for a Christmas Concert, parade, wagon rides, Santa, a giant snow globe and fireworks! We are seeking food vendors that will add to the overall enjoyment of the event.

Rules and Regulations:

1. **Deadline** for entries is **November 16, 2015**. Entries received after deadline will be subject to availability.
2. Vendor fee: **\$55** or **\$15** for Partners of Main Street Enid. (*\$25 to provide a FREE activity.*) This fee is only refundable if the application is rejected, no refunds due to cancellation or incimate weather. This **includes** your City of Enid \$5 vendor fee.
3. Vendors must also submit a **City of Enid Vendor Application**. Your \$5 fee is **included** in our fee above.
4. Vendors are responsible for collecting and submitting **sales tax** – 4.5% State of Oklahoma, 3.5%, City of Enid, 0.35%, Garfield County = 8.35% total.
5. Vendors must be completely set up and ready to serve attendees **by 4:30 pm** and stay set up until 7:30 pm.
6. Vendors are responsible for supplying **electrical** drop cords, tables, chairs, and other equipment. All electrical needs must be approved by Main Street Enid Staff prior to the event.
7. **Food vendors** are solely responsible for meeting the requirements of the **Garfield County Health Department**. All licenses, permits and insurance are the responsibility of the vendor. Main Street Enid will not intervene on the vendor's behalf with the City of Enid, Garfield County, or State Health Department for any variance in rules or regulations. For specific information regarding Health Department regulations, call 580-233-0650, ext 126.
8. **Product vendors** will be approved on a case-by-case basis, and must fit within the **Christmas Holiday theme**. Main Street Enid will be the **only** vendor selling light-up toys as our own fundraiser.
9. We cannot grant food vendors exclusivity due to the thousands of hungry people who attend, but we will be glad to name your business/organization as a food vendor and list your main food item(s) online.
10. Main Street Enid will not be responsible for theft, accident, or damage occurring at any event.
11. Confirmation or rejection will be mailed, e-mailed or notified by phone, along with additional information regarding location/set-up. All vendors, merchandise and information distributed are subject to approval by Main Street Enid.

Please include:

- Payment**
- Copy of your Oklahoma Sales **Tax ID**
- Copy of your Oklahoma State **Department of Health License** (if food vendor)
- City of Enid License**, if you already have one

Organization/Business: _____ Applicant Name: _____

Mailing Address: _____

Phone #: _____ E-Mail Address: _____

Description of food: _____

Description of your mobile restaurant vehicle (truck, trailer, etc.): _____

I hereby certify that the above information is true and correct. I understand that omitting any information or falsifying any part of this application is grounds for denial and/or revocation of this permit.

Signature of Applicant: _____ Date: _____